

**VIRGINIA DEPARTMENT FOR THE BLIND AND VISION
IMPAIRED**

397 Azalea Avenue
Richmond, Virginia 23227-3697
(804) 371-3140
(800) 622-2155

Telephone Number Are Accessible by Voice/TDD

CHILD / PARENT RIGHTS

FREE AND APPROPRIATE EDUCATION

Your child has the right to a free and appropriate public education in the least restrictive environment. Educational services provided by the Department for the Blind and Vision Impaired (BVI) Education Services Program (ES) are provided at no cost to parents.

CONSENT FOR SERVICES

You must sign an Application for Services before BVI can provide services to your child.

After you sign the Application for Service, BVI will seek to obtain a report of your child's most recent eye examination, evaluate your child to determine his/her visual strengths and needs, and, with parent/guardian assistance, develop an appropriate program of services.

ASSESSMENTS

You have the right to have your child assessed in a non-discriminatory manner.

CHANGE IN SERVICES

You will be notified if any service for your child is changed or discontinued.

RECORDS

You have the right to receive a list of types and locations of records collected, maintained, or used by BVI.

You have the right to inspect and review all records pertaining to your child, upon request, and to receive an explanation of contents of the records.

You have the right to challenge and correct information in the record that you believe is inaccurate, misleading, or violates your right to privacy. An opportunity for a hearing is provided if disagreement occurs between you and the agency.

CONFIDENTIALITY

Personally identifiable information will be kept confidential. This includes, but is not limited to, the name of your child, your name, and other family members' names; your address; financial information; a personal identifier, such as your child's or your social security number.

Your written permission is needed before any confidential information is released to other agencies or individuals.

DISAGREEMENTS

You have the right to initiate proceedings if you disagree with the way BVI is providing services to your child. During any disagreement proceedings, your child will continue to receive services, unless you and the agency agree otherwise.

To initiate proceedings, contact the ES program director; call, toll free, 1-800-622-2155.

You also have the right to bring civil action in an appropriate court to challenge administrative findings.